



JAMES A. NOYES, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

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June 20, 2002

IN REPLY PLEASE
REFER TO FILE:

GME-3

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DESIGN SERVICES FOR VARIOUS FUELING FACILITIES/OPERATING SYSTEMS
AWARD OF CONSULTANT DESIGN SERVICES AGREEMENTS
ALL SUPERVISORIAL DISTRICTS
3 VOTES**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Award and authorize the Director of Public Works to (a) execute consultant services agreements with the firms listed below to provide site assessments and prepare remedial action plans, and (b) establish the effective dates following receipt of insurance certificates filed by the consultants.

Tait and Associates, Inc., for a not to exceed fee of \$235,620, plus a contingency of \$60,000.

Fred Fiedler and Associates, Inc. for a not to exceed fee of \$208,900, plus a contingency of \$50,000.

Lee and Ro, Inc., for a not to exceed fee of \$193,318, plus a contingency of \$60,000.
2. Find that these services are categorically exempt from the California Environmental Quality Act (CEQA).

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

We are recommending that your Board award agreements for consultant design services to prepare bid packages to include: plans, specifications, and estimates for the upgrade, retrofit, removal and/or replacement of aboveground and underground storage tanks, and related equipment at various Public Works' vehicle fueling facilities and operating systems such as flood control dams, generators, and road oil storage tanks.

We are also recommending that your Board authorize the Director of Public Works or his designee to execute the agreements and establish the effective contract dates following receipt of insurance certificates filed by the consultants.

Fifty-seven Public Works fuel tanks, oil storage tanks, and associated systems have been identified as requiring upgrades, retrofits or removal and replacement to meet current and forthcoming requirements. The proposed work will include the City of Hawthorne Airport aircraft fueling station. The proposed work will lead to future construction contracts to upgrade, retrofit, replace, or relocate Public Works and City of Hawthorne fuel systems and bring them into compliance with Federal, State, and local regulations.

Implementation of Strategic Plan Goals

This action meets the County's Strategic Plan Goal of Service Excellence as it provides for the initial steps necessary to keep Department facilities in compliance with Federal, State, and local regulations and protect soil and groundwater quality. By contracting, these services will be provided in an efficient and effective manner and in compliance with applicable laws.

FISCAL IMPACT/FINANCING

The estimated total for these services is \$808,000 including contingencies. Sufficient funding is available in the 2002-03 Flood, Road, Sewer Maintenance, County Engineer, Waterworks, and Aviation Programs Budgets to fund this project. The City of Hawthorne has funded its project through a service agreement with Public Works.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard Consultant Services Agreement previously approved as to form by County Counsel will be used for each consultant. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring of qualified displaced County employees will be included.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration of contract award, Tait and Associates, Inc., Fred Fiedler and Associates, Inc., and Lee and Ro, Inc., are willing to consider Greater Avenues for Independence Program participants for future employment.

Tait and Associates, Inc., Fred Fiedler and Associates, Inc., and Lee and Ro, Inc. are in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program).

ENVIRONMENTAL DOCUMENTATION

These services are categorically exempt from the CEQA pursuant to Class 1 of the revised County Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987.

CONTRACTING PROCESS

On January 15, 2002, a Request for Proposals was issued to 31 firms from Public Works' list of qualified consultants. Five firms responded to the request. An Evaluation Committee consisting of Public Works' engineering geology and civil engineering staff evaluated the proposals. The evaluation of the firms was based on their technical expertise, proposed work plan, experience, personnel qualifications, and understanding of the work requirements. These evaluations were completed without regard to race, creed, color, or gender. Based on the review and evaluation of the proposals, the Evaluation Committee determined that Tait and Associates, Inc., Fred Fiedler and Associates, Inc., and Lee and Ro, Inc., were the best qualified firms for this work.

Community Business Enterprises, required certification forms, and three-year contracting history forms are on file with Public Works.

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Public Works has evaluated and determined that the Living Wage Program (County Code Chapter 2.020) does not apply to the recommended contract, as this contract is for non-Proposition A services.

As requested by the Board of Supervisors on February 3, 1998, and to further increase awareness of contracting opportunities with Public Works, the solicitation was posted on the County's Bids website.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current County services or projects during the performance of the recommended services.

CONCLUSION

Please return one approved copy of this letter to both Public Works and the Chief Administrative Office, Capital Projects.

Respectfully submitted,

JAMES A. NOYES
Director of Public Works

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Enc.

cc: Chief Administrative Office
County Counsel
Office of Affirmative Action Compliance
Department of Public Social Services (GAIN Program)

FUEL TANK UPGRADE, RETROFIT, REMOVAL AND REPLACEMENT PROJECTS

PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Award Consultant Services Contracts	July 15, 2002
Preliminary Plans and Bid Package Preparation	September 1, 2002
Department Review	September 15, 2002
Regulatory Review	October 1, 2002
Final Plans, Permits and Bid Packages	October 15, 2002

PROJECT BUDGET SUMMARY

Budget Category	Estimate
Consultant Services	
Tait and Associates, Inc.	\$235,620
Fred Fiedler and Associates, Inc.	\$208,900
Lee and Ro, Inc.	\$193,318
Contingency Costs and Additional Facilities	
Tait and Associates, Inc.	\$60,000
Fred Fiedler and Associates, Inc.	\$50,000
Lee and Ro, Inc.	\$60,000
Total	\$808,000

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